

**The Methodist Church
Plymouth & Exeter District Advance Fund (DAF)**

Circuit Church (If applicable)

Correspondent:

Name:

Address:

.....
.....

Tel. No. **E mail**

1. This grant application is for: (Delete as appropriate)

- **Support of personnel**
- **Ecumenical project**
- **Property scheme approved under SO 930 and where applicable SO931**
- **Equipment relating to any of the above**

2a. What is the cost of the total scheme, or of the project within it, you are asking us to support?

.....

2b. What is the amount of grant you are applying for?

3. What have you already acquired from other sources?

4. When would you like the grant to commence?

(Authorized property grants will be noted on the relevant scheme approval and will be available to be drawn down when required to pay bills in accordance with the normal procedures of the property office)

5. For how many years would you like the grant?

6. Financial information required:

Church applications

* Church accounts for the last connexional year. These accounts must show balances held in all Church council funds as at 31st August.

* Church budget for the current connexional year and a forecast of receipts and payments for the next connexional year.

* If a personnel or ecumenical scheme, a forecast of expenditure on the scheme for each of the years for which the grant application is made.

* If a property scheme to be approved under SO 930/SO931, a breakdown of expenditure and anticipated income as required for Schedule 1 *(ie financial details to be submitted to Connexional Property Committee)*

Circuit Applications

- Enclosures as for church applications but which relate to circuit.

All Applications

- **Balance of the Circuit Advance Fund**
- **How much is expected from capital receipts during the next 2 years?**
- **Anticipated grants from capital money during the next 3 years:**

This scheme: £.....

Other schemes: £.....

Any other information about the circuits plans for the CAF?

7. On a separate sheet, provide a brief description of this project/scheme & your assessment of the need for the scheme. Please attach any supporting documents which you think may be helpful in describing the work (e.g. job description / copy of schedule1)

8. What are your mission aims and how does this project further them?

9. Who within the community have you consulted about this project/work i.e. other agencies/other denominations/circuits etc.?

10. If the grant is for personnel please give a brief outline of the proposed management structure and who will act as line manager.

11. How will the scheme be evaluated and monitored? Who will be responsible?

12. Which DAF grant policy does the scheme meet?

**I confirm that the above application has been approved by the
Church Council on and the Circuit Meeting
On Signed: (Superintendent)**

All applications must be made two weeks before the DAF meeting in order that the papers may be distributed to committee members. If necessary & applicable the application may be made in advance of the Circuit Meetings approval. However approval must be confirmed in writing/email to the DAF convener before the meeting. Usually dates for DAF meetings are to be found in the Synod handbook or from the DAF convener.

The DAF policy is to be found in the Plymouth & Exeter Resource Directory co/minister or steward.

Please return this application to the District Grants Officer:
Rev. Kevin Hooke, 8a Midway terrace, Alphington, Exeter EX2 8UY; Tel: 01392 211952; hookekp@hotmail.com

19.01.08

PLEASE NOTE:

WHERE AN APPLICATION INVOLVES THE RECRUITMENT OF STAFF, THE DISTRICT RESEVE THE RIGHT TO HAVE A DISTRICT OFFICER INVOLVED IN THE RECRUITMENT / INTERVIEW PROCEDURES.